

# PARKLAND GMAIL & GOOGLE DRIVE INSTRUCTIONS

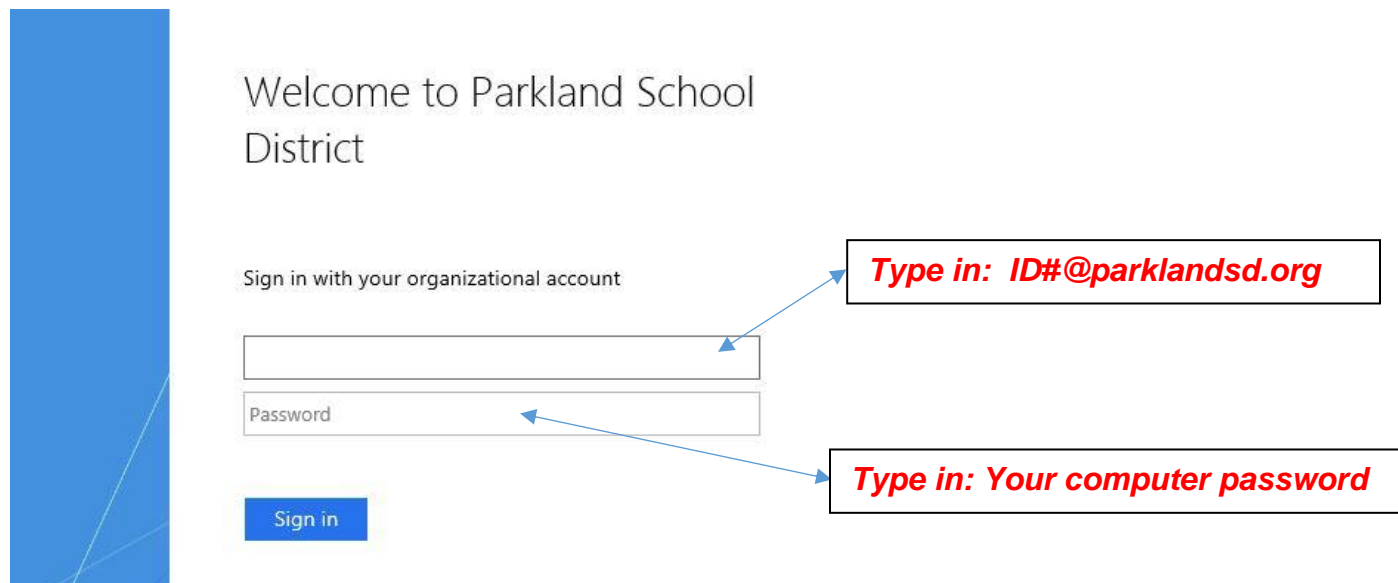
## *Students*

### FROM SCHOOL:

1. Log onto a school computer. If it's your first time, the password is parkland, and it will ask you to change it.
2. Go to gmail.com. Your email address is now ID#@parklandsd.net.
3. You will be logged into your Parkland gmail automatically since you are logged onto a school computer. (Your username is your ID# and your password is your computer password).

### FROM HOME:

1. Go to gmail.com and select your *parklandsd.net* account or type in ID#@parklandsd.net.
2. The screen shown below will then appear. Enter your username and password (shown below in red), and select Sign In. **NOTE:** use parklandsd.org for this, not .net. You will now be logged in.



The screenshot shows the login interface for the Parkland School District. On the left is a solid blue vertical bar. The main content area has the text "Welcome to Parkland School District" at the top. Below this is the prompt "Sign in with your organizational account". There are two input fields: the top one is empty, and the bottom one is labeled "Password". A blue button labeled "Sign in" is at the bottom left. Two red callout boxes with arrows point to the input fields. The first callout box points to the top input field and contains the text "Type in: ID#@parklandsd.org". The second callout box points to the password field and contains the text "Type in: Your computer password".

Welcome to Parkland School District

Sign in with your organizational account

Sign in

Type in: ID#@parklandsd.org

Type in: Your computer password